

Safety for Children and their Rights OnLine (SCROL)

Final Evaluation – Terms of Reference

Country Consultant

1. Introduction to TdH NL

Terre des Hommes Netherlands (TdH NL) is an international non-governmental organisation (INGO) that works to stop child exploitation. We are a member of the Terre des Hommes International Federation, a network of organisations working for the rights of children and to promote equitable development. To tackle child exploitation globally, we support programming and advocacy to end child labour, the sexual exploitation of children, and child exploitation in humanitarian action.

Our Vision

Children can flourish in a world free of all forms of exploitation.

Our Mission

Protect children by preventing and stopping child exploitation. And by empowering children to make their voices count.

TdH NL is committed to safeguarding children and vulnerable adults throughout all its activities, including evaluations. This evaluation will adhere to the highest ethical standards and prioritise the safety and well-being of all participants.

2. Project Background

2.1. Project Profile:

Country(ies)	Cambodia, Kenya, Nepal, Philippines
Project Number and Title	SCROL PROGRAMME
Total Budget (Euros)	2.8 Million EUR
Donor(s)	NPL TdH NL
Project Duration	3 years
Period Start Date:	October 2022
Project End Date:	September 2025
Thematic programme	SEC
Sub-programme (if any)	SCROL
Location(s)	

	Kenya: Nairobi, Kilifi, Kisumu
Lead and Implementing partner(s)	TdH NL Kenya Country office Kenya: ChildLine Kenya

Description of the Programme

The Safety for Children and their Rights Online (SCROL) Programme is implemented under the Thematic Programme - Sexual Exploitation of Children (SEC). The goal of the programme is to have all children protected from Online Child Sexual Exploitation (OCSE) in a safe family and community environment and ensure that they are effectively protected by the legal system and their agency is respected by laws, policies, societal norms, and practices.

The SCROL programme's geographical scope concerns three Asian countries, namely, the Philippines, Cambodia, Nepal and Kenya in East Africa. TdH NL is collaborating with seven local partners to address OCSE in these countries in coordination with the Terre des Hommes Country Offices.

3. Objectives of the Final Evaluation

The Final evaluation study will focus on end-term data collection for quantitative and qualitative indicators outlined in the project results framework. The end-term evaluation study report will be used as a final measurement to determine the progress against the set indicators measured at endline and throughout the project duration.

The specific objectives of the final evaluation are:

- 1) To assess progress toward the achievement of targets outlined in the country results framework through a review of quarterly monitoring data and annual outcome harvesting data collected by TdH NL
- 2) Assess the project design, implementation and achievement using the six OECD DAC evaluation criteria¹: (relevance, coherence, effectiveness, efficiency, impact, sustainability) complemented by comprehensive examples.
- 3) Assess the level of participation and inclusion facilitated throughout the programme, including the level of participation of children with intersectional vulnerabilities. *(Criteria: Safety, meaningful, inclusivity, accessibility, age-appropriateness, influence, empowerment)*
- 4) To assess the Knowledge, Attitudes and Practices of different actors to determine the change

¹ OECD (2021), Applying Evaluation Criteria Thoughtfully, OECD Publishing, Paris, <https://doi.org/10.1787/543e84ed-en>

- 5) To examine the extent to which the SCROL program outcomes have been achieved. Assess how the project contributed to the outcomes, including key enabling and/or constraining factors that led to project achievements.
- 6) To generate evidence-based and actor-specific recommendations for scaling up, replicating, and sustaining effective interventions

4. Methodology approach

The Final evaluation will follow a mixed methods approach to critically assess the progress of the programme against its initial Theory of Change and results framework. A KAP survey has already been conducted at the baseline stage and the consultant is expected to assess change against baseline results. Quantitative indicators will be measured through the implementation of a KAP survey, which will be replicated and added to the initial survey conducted through the programme endline studies. Qualitative indicators will be measured through key informant interviews, focus group discussions and other participatory methods with a child-friendly, gender-responsive and inclusive approach.

The methodology and tool will be strictly aligned with the criteria described in the section. In addition, country consultants will be expected to facilitate the participation and feedback of children and youth representatives at all key stages of the evaluation process.

5. Evaluation Scope

The focus of this study will be restricted to the project goal, outcome and output indicators as contained in the project logical framework. It shall be conducted among the targeted communities, which include children, youth, family and community members, government representatives, law enforcement representatives, and other duty bearers, e.g., teachers. The entire assignment should be delivered within a maximum of **25** working days, including planning, data collection and analysis, and submission of a final report and other deliverables related to the task.

6. Final Evaluation Criteria

Final Evaluation at TdH NL shall adopt the OECD DAC evaluation criteria and TdH NL internal customised evaluation criteria as described below;

OECD DAC Evaluation Criteria

1. **Relevance:** Is the intervention doing the right thing?
2. **Coherence:** How well does the intervention fit?
3. **Effectiveness:** Is the intervention achieving its objectives?
4. **Efficiency:** How well are resources being used?
5. **Impact:** What difference does the intervention make?
6. **Sustainability:** Will the benefits last?

TdH NL Custom evaluation criteria

1. **Ethical Soundness/ Integrity:** This is the extent to which our programmes and projects' implementation adheres to our integrity principles.
2. **Partnership:** This is the extent to which programmes and projects adhere to our partnership principles.
3. **Programme Accountability:** Evaluations may also include assessing whether the pillars of programme accountability are being applied.
4. **Trauma-Informed Care:** the extent to which this approach is being implemented across our interventions.

7. Stakeholders to be involved in the endline study process.

Stakeholder Name	Main roles in the endline study
Project Team	Programme Manager KE Programme Officer SCROL KE Project Assistant SCROL KE
MEAL Team	SCROL MEAL advisor MEAL Officer, KE
Consultant (s)	<p>Country consultant(s):</p> <p>Adapting Tools and Methodology:</p> <ul style="list-style-type: none"> - Translates and adjusts the evaluation tools and methods to fit the local language and cultural context. - Ensures the methodology is accessible to the needs of all stakeholders involved, including children <p>Data Collection and Analysis:</p> <ul style="list-style-type: none"> - Conducts primary data collection (e.g., surveys, interviews, focus groups) and analyses it to assess progress against project indicators. <p>Country-Specific Reporting:</p> <ul style="list-style-type: none"> - Prepares a detailed evaluation report and a summary presentation for their country, covering goals, outcomes and outputs, and incorporates feedback from stakeholders. <p>Stakeholder Engagement:</p> <ul style="list-style-type: none"> - Engages local stakeholders (e.g., children, youth, communities) to ensure participation and ownership of findings.

	<ul style="list-style-type: none"> - Facilitate child and youth advisors to provide feedback and advice at key stages of the assignment e.g. finalisation of tools, data collection with children, interpretation of findings. <p>Quality Assurance and Consistency:</p> <ul style="list-style-type: none"> - Facilitate a validation workshop of the country-level findings with project stakeholders <p>- Ethical and Safeguarding Compliance:</p> <p>Ensures data collection adheres to ethical and safeguarding standards, including informed consent, confidentiality, mitigation of safeguarding risks and reporting.</p>
Partners	<p>Facilitate access to project participants and stakeholders</p> <p>Contribute to feedback and validation activities</p>

8. Timeline and Deliverables

A) In accordance with the timetable, the evaluator(s) will produce and/or provide to Tdh NL the following:

#	Deliverables	Deadline
1	Participate in the inception meeting to discuss project details and the goal of the endline study, and receive from the project team the required information and documents needed to perform the endline study.	10th July 2025
2	Participate in training methodology, tools and ethical and safeguarding protocol	10th July
3	Inception report including the study design, work plan, final data collection tools in English and local language, methodology (template of the report will be provided)	20th July
4	Field report after completion of the data collection and consultative activities with child and youth advisors	20th August
5	Submit country reports (draft)	5th September
6	Deliver a draft findings presentations and facilitate a stakeholder validation workshop, in collaboration with child and youth advisors	10th September
7	Final completed endline study country report in English addressing all comments/feedback from TdH NL and/ partners (template of the report will be provided)	20th September

8	Final comprehensive slide presentation of the endline study results in English and the local language	30th September
9	<p>Raw data: All completed questionnaires and consent forms (if hard copies are used).</p> <p>If applicable, raw quantitative/ qualitative data (transcript, data entry in Excel, English translation).</p> <p>Final clean data used for data analysis.</p> <p>Final data analysis outputs (in table, graph...) used for the report and slide presentation (including data analysis by indicator)</p>	30th September

TdH NL will oversee the process and maintain responsibility for accountability and guidance throughout all execution phases and approval of all deliverables.

9. Management and supervision

The evaluator(s) will report directly to the Team Lead recruited to oversee the assignment and the TdH NL Country Director or Project Lead. They will work closely with the TdH NL Programme Manager, Programme Officer and MEAL Officer and Advisor.

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The consultant is expected to use the TdH NL study report templates that include the endline Study Report template and Inception Report template, and can be requested through recruitment.africa@tdh.nl

The TdH NL Country Office will provide preparatory and logistical assistance to the evaluator(s), including:

- Background materials (project proposal, quarterly report data, annual reports, endline report, mid-term report, etc)
- Meetings, phone/ email communication with relevant TdH NL staff
- Identify interviewees and provide contact information
- Logistical support for the field visits

- Arranging meetings and appointments with stakeholders and beneficiaries in project sites (if necessary)

10. Integrity Measures

The consultant must adhere to the Tdh NL Integrity Framework²; therefore, as a condition of entering into a consultancy agreement, the individual/firm must:

- Read and Sign the TdH NL Code of Conduct
- Read and sign the Annex 2 Conflict of Interest Policy Declaration..
- Read and Sign the TdH NL Ethical Content Policy

Additionally (as also stated in the contract):

- It is the responsibility of the consultant or consultancy firm to safely recruit, train and manage any subcontractors (such as researchers, enumerators, translators, etc.) in relation to safeguarding.
- The consultant is responsible for safeguarding subcontracted staff during the endline study.
- The consultant is responsible for conducting a safeguarding training (using the [Safeguarding and Ethical Evaluation](#) presentation) for any subcontracted staff.

Any violation /deviation of complying with TdH NL's said policy will result in termination of the agreement.

11. Ethical Considerations

The consultant must ensure that no one is forced to provide information. The endline study objectives will be clearly explained to all respondents before collecting data, with written consent and/or assent forms signed by respondents or guardians. The consultant must commit to maintaining confidentiality and unbiased data collection.

12. Quality assessment of the evaluation report will be based on:

The quality of the endline study process and outputs will be assessed based on:

- Alignment with the ToR
- Design and methodology
- Analysis of findings based on facts and data for reliability
- Structure and clarity of the report
- Relevant and realistic recommendations
- Visual aids: Effective use of tables, charts and graphs
- 30- 40 pages, excluding annexes

13. Selection criteria of the applicants for the interview

- Quality of endline proposal / Methodological Strength (30%)
- Experience and knowledge of the consultant (40%)

² Integrated by Code of Conduct, Safeguarding Policy, Sexual Harassment Policy, Anti-Fraud, corruption, terrorism and money-laundering Policy, Conflict Of Interest Policy.

- Schedule
- Budget
- Contextual understanding (15%)

14. Budget

The consultant will include a financial proposal that outlines a detailed breakdown of all costs required to complete the endline study.

15. Payment Schedule

- 40% on submission of inception report (with work plan, data collection tools)
- 30% on submission of the 1st draft of the endline report
- 30% on submission of the approved final report and slides of findings

16. Evaluator (s) Skills, Competencies, Experience and Requirements

The consultant (s) engaged to undertake the assignment must fulfil the following requirements: (qualification and skill areas, technical competence, language proficiency, in-country or regional work experience, process management skills):

- At least a Master's degree in a relevant area such as child protection, development studies, sociology, etc.
- At least 6 years of experience in leading project evaluations, including endline studies, with at least one on the theme of sexual exploitation of children
- Expertise in [thematic programme, i.e. child labour, sexual exploitation of children, ...], child protection, child rights, rights-based approach and gender.
- Demonstrated understanding of and commitment to child safeguarding principles and ethical data collection with children.
- Advanced level of English and Swahili with demonstrated cultural sensitivity and understanding of local child protection norms and practices.
- High professional level of writing reports and using advanced statistical analysis programmes such as SPSS, Stata, etc.
- Experience in providing training to data collection teams.

17. Application process and timeline

TdH NL invites interested individuals and agencies to submit the following application documents:

1. Technical proposal (max. 10 pages) outlining their motivation for the application, the methodological approach and the resources required (documents, survey questions, FGD and KII checklists, etc).
2. A proposed activity schedule/work plan with a time frame.
3. CVS of the lead consultant and the team members.
4. The Lead Consultant wrote two recent reports.
5. Financial proposal detailing evaluators' itemised fees, data collection and administrative costs.

Please address queries and applications to Terre des Hommes Netherlands (*Kenya Country Office*) recruitment.africa@tdh.nl. The deadline for applying is 5 June 2025.